

# YOUR COMPANY'S NAME

## CHART OF ACCOUNTS

Date: 24/07/2002

Account Code	Account Description	Account Type	Account Group
06051999	Cash On Hand	0	06051999
1000010001	Petty Cash	0	1000000001
1000010010	Bank A/C - Bank A Current A/C	0	1000000013
1000010011	Bank A/C - Bank B Saving A/C	0	1000000013
1000010012	Bank of America # 12345678	0	1000000013
1000010030	Stock Inventory	0	1000000020
1000010040	Provision for Bad Debts	0	1000000040
1000010050	Prepaid - Tax	0	1000000050
1000010060	Deposit - Rent	0	1000000060
1000011001	A/R - Client A	0	1000000100
1000011002	A/R - Client B	0	1000000100
1000011003	A/R - Client C	0	1000000100
1000011004	A/R - Client JP	0	1000011004
1000020010	Machinery - Machine A	1	1000010005
1000020020	Machinery - Machine B	1	1000010010
1000020030	Fixture & Furniture	1	1000020030
2000010010	A/P - Supplier A	2	2000010010
2000010020	A/P - Supplier B	2	2000010010
2000010030	A/P - Supplier C	2	2000010010
2000020010	Mortgage - Building	3	2000020010
2000020020	Loan - From Bank A	3	2000020020
3000010010	Profit & Loss Account	4	3000010010
3000010020	Retained Earnings	4	3000010020
3000020010	Capital - Mr. Chan Tai Man	5	3000020010
3000020020	Capital - Miss Chan Shui Man	5	3000020020
3000030010	P/L A/C - Project A	4	3000030010
3000030020	P/L A/C - Project B	4	3000030020
4000010010	Sales Income	6	4000010010
4000030010	Sales Income - Project A	6	4000030010
4000030020	Sales Income - Project B	6	4000030020
4000050010	Non-Sales Income - Interest Receivd	7	4000050010
5000010010	Production Materials	8	5000010010
5000010020	Direct Labour	8	5000010020
5000020010	Project Cost - Project A	8	5000020010
5000020020	Project Cost - Project B	8	5000020020
5000050008	Opening Stock	8	5000050008
5000050010	Purchase	8	5000050010
5000050015	Closing Stock	8	5000050015
5010010010	Expenses - Admin. Fee	9	5010010010
5010010020	Expenses - Staff A Salary	9	5010010020
5010010030	Expenses - Staff B Salary	9	5010010020
5010020010	Expenses - Electricity	9	5010020010
5010020020	Expenses - Stationery	9	5010020020